

Acting Librarian,  
Wayamba University of Sri Lanka,  
Kuliyapitiya.

Through :

Recommendation .....

Dean/ Faculty of .....

.....  
(Rubber Stamp)

### **The request for Books for the Year - 2025**

Please take the necessary action to acquire the attached list of Books/ Journals/ CD/ DVD/ to Main Library/ Faculty Library, Makandura/ Faculty Library, Labuyaya as soon as possible. Those books will be needed for students and staff of the Faculty for the year 2025.

Yours  
Sincerely

.....  
Signature

Head of the Department: -.....

Faculty: -.....

Date:-.....

Contact Information - Tel: - .....

Mobile: -.....

E-mail: -.....